



FAIRVIEW DEVELOPMENTAL CENTER JOB OPPORTUNITY BULLETIN

CARPENTER I

SALARY RANGE	\$3770 - \$4339
TENURE/TIME BASE	Permanent, Full Time
PROGRAM/DEPARTMENT	Plant Operations
FINAL FILING DATE	December 8, 2015

DESCRIPTION OF DUTIES: Under direction to perform skilled carpentry work; may instruct, lead or supervise inmates, wards or resident worker; and perform other work as required. Perform general building maintenance. Work alone throughout many state agencies. Attend required training and meetings. Repair building fixtures and equipment. Operate automotive equipment (fork lift, truck and carts). Possession of a valid California Driver's License and Defensive Driver's card is required to operate any state vehicle. Generate reports and order parts and equipment. May work varying hours/shifts. Will be required to respond to off-hour calls and will be compensated based on respective Bargaining Unit Contract. Other duties as requested.

WHO MAY APPLY: Candidates with list or transfer eligibility for the classification. Applications will be reviewed and only the most qualified candidates will be scheduled for interviews. **Note:** Appointment subject to State Restriction of Appointment (SROA), Surplus and Re-employment List Procedures, pre-employment physical and fingerprint clearance. Applications can be obtained from the Testing Office of Fairview Developmental Center or from the State Personnel Board website www.spb.ca.gov. **Applications must be received in the Personnel Reception Office by no later than the close of business of the final filing date (4:30 PM). Applications postmarked, personally delivered or received via interoffice mail after the final filing date will not be accepted. Faxed applications or resumes will not be accepted.**

****Only applications with original signatures will be accepted****

PLEASE SEND YOUR COMPLETED STATE APPLICATION (STD. 678) TO:

FAIRVIEW DEVELOPMENTAL CENTER
TESTING OFFICE, ROOM 211
2501 HARBOR BLVD.
COSTA MESA CA 92627
(714) 957-5255

IMPORTANT: PLEASE INCLUDE THE PROGRAM/DEPARTMENT NEXT TO THE JOB TITLE ON THE APPLICATION OR IT WILL NOT BE CONSIDERED FOR THE VACANCY.

FAIRVIEW IS AN EQUAL OPPORTUNITY EMPLOYER TO ALL REGARDLESS OF RACE, COLOR, CREED, NATIONAL ORIGIN, ANCESTRY, SEX, MARITAL STATUS, DISABILITY, RELIGIOUS OR POLITICAL AFFILIATION, AGE OR SEXUAL ORIENTATION.

CLASSIFICATION TITLE: Carpenter I
RELEASE DATE: 11/20/15